

NAES STANDARD OPERATING PROCEDURE

Public Safety Department (OSH Division)

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File Name: OPERATING PROCEDURES USING FORKLIFTS WITH MAINTENANCE PLATFORMS	Effective Date: 03/2003	No. of Pages: 1	

1.0 PURPOSE

To delegate responsibilities and ensure safety of personnel while utilizing maintenance platform(s), attached to forklifts.

2.0 APPLICATION

All personnel, utilizing forklift with personnel maintenance platform(s) shall have a written authorization of modification from the manufacturer. This authorization must include the following information: Model; Serial number; Description of modification. Forklifts must have written approval (authorization of modification) from manufacturer for each manlift to be utilized.

3.0 REFERENCES

- A. NAVFAC MO-403
- B. OSHA 29CFR1910.178
- C. DOD 4145.19-R-1
- D. OSHA 29CFR1910.66

4.0 PROCEDURES

1. Before getting into work environment, visually inspect forklift and check operation in accordance with Reference A.
2. Visually inspect/check the maintenance platform and attaching hardware.
3. Align the truck forks with the maintenance platform fork pockets and insert forks all the way into the pockets.
4. Secure the maintenance platform to the truck ensuring that safety chains are properly attached to the load backrest (Reference B)
5. Forklift operator drives to the spot where platform is to be used and applies parking brake. (Forklift is only to be used in vertical lift and descent while personnel are in platform cage. Reference C)
6. The person entering cage must be trained in Fall Protection Systems and must wear proper equipment and be attached to the platform at all times. (Reference D)
7. Person in cage must maintain verbal contact with operator at all times.