

MEMORANDUM

From: Assistant Commander for Corporate Operations

Subj: PARTICIPATION IN THE DEFENSE LEADERSHIP AND MANAGEMENT PROGRAM

Ref: (a) ASN (M&RA) memo of 9 Jul 99

Encl: (1) DLAMP Overview
(2) Solicitation and Application Package
(3) Preparation Tips
(4) Training Announcement/Selection Process for Programs Announced by NAEI

1. Enclosure (1) provides an overview of the Defense Leadership and Management Program. Enclosure (2) provides information, application, and instructions in soliciting nominations of civilian employees to enroll in the FY 00 DLAMP class. Enclosure (3) provides preparation tips and information in addressing the DLAMP application. The Department of Defense (DoD) solicitation letter was signed on 8 June 1999 with a suspense date for applications of 17 December 1999. The Department of the Navy letter was signed on 9 July 1999 with a suspense date for applications of 8 October 1999.

2. Applicants must be grade 13, or equivalent, or higher and must meet enrollment criteria of the National Defense University and National War College. Selectees will require a top-secret security clearance based on a Single Scope Background Investigation (SSBI) or Special Background Investigation - Periodic Re-Investigation, and eligible for Special Compartmental Information. If a nominee does not hold a valid Top Secret Clearance, an SSBI will be initiated once selected for the DLAMP.

3. Enclosure (4) provides a prototype process from the Training Advisory Board (TAB) which we will initially apply to the DLAMP nomination process. Completed application packages are due 25 August 1999 to the Business Unit Training Directors, who must have their nominations to the National Level 1 Training Coordinators by 1 September 1999. Each National

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Level 1 Competency Leader will recommend and submit nominations to the Naval Aviation Executive Institute no later than 10 September 1999. The Naval Air Systems Command TAB will recommend to AIR-00A the eighteen nominees TEAM-wide. Nominations will be screened by the Department of the Navy Civilian Leadership Board prior to submission to DoD.

4. Additional information about the DLAMP can be obtained by contacting the local Business Unit DLAMP Training Coordinator.

5. Please contact Dr. Raymond Pavlosky on (301) 342-6814, if you have any questions or need additional information.

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