

# NAES STANDARD OPERATING PROCEDURE

Public Safety Department (OSH Division)

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| <b>File Name:</b> Sight Conservation |                     | <b>Effective Date:</b> 06/2000          | <b>No of Pages:</b> 1                   |

## 1.0 PURPOSE

To promulgate procedures for establishing a sight conservation program and for the procurement of refractive services and corrective protective eyewear for employees working in eye hazardous operations/locations at the Naval Air Engineering Station Lakehurst.

## 2.0 APPLICATION

All Personnel having exposure to eye hazardous operations.

## 3.0 REFERENCES

OPNAVINST 5100.23 series  
ANSI Z87.1-1989  
ANSI Z358.1

## 4.0 PROCEDURES

1. Buildings and operations will be identified and designated eye-hazardous areas.
2. Non-prescription eyewear (safety glasses, goggles, face shields or specialty items) shall be available to supervisors, employees and visitors entering eye hazardous locations. Contact lenses shall not be worn by employees working in eye hazardous work areas.
3. Employees requiring prescription eyewear are authorized to purchase their safety eyewear with reimbursement, up to \$150.00 biannually. The SAFETY EYEWEAR ISSUE/REISSUE AUTHORIZATION (NAWCADLKE 5100/4 (1-93) form is available from the supervisor or Public Safety Office. Claim for Reimbursement for Expenditures on Official Business (SF 1164) is available through department administrative offices.
4. Emergency eyewash facilities are provided in all areas where any employee may be exposed to corrosive materials. Eyewash facilities shall be located where they are easily accessible and no further than 100 feet or 10 seconds from the hazard.
5. Enclosure (1) are samples of the 1164 and Safety Eyewear issue/reissue authorization.