

# Past Performance Descriptions

## Project Title

**Form 1**

Instructions: This form is a sample of the format required for past performance information. The form may be reproduced and adjusted according to input. All text on this form may be single spaced.

<b>Offeror name</b>	<b>Customer name</b>
<b>Commencement date</b>	<b>Completion date</b> <i>(actual or projected)</i>
<b>Contract number</b>	
<b>Name and phone number of point of contact (customer)</b> <b>Name and phone number of point of contact (DCMC)</b>	
<b>Dollar value of the contract</b>	
<b>Detailed description of the work performed</b>	
<b>How work is relevant to the effort required</b>	
<b>Name of subcontractors used and description and percentage of work performed</b>	
<b>Number, type and severity of any quality, delivery or cost problems in performing the contract, the corrective action taken and the effectiveness of the corrective action</b>	
<b>Synopsis of any Cure Notice, Show Cause, etc.</b>	
<b>Compliance with 52.219-8</b> <i>Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (subcontracting \$s, number of small businesses, record of timely payments and SDB/WOB for subcontracts or purchased parts) or 52.219.9 Small Business and Small Disadvantaged Business Subcontracting Plan.</i>	

I hereby certify this information to be accurate and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date