



Civil Service Retirement

APPLICATION FOR REFUND OF RETIREMENT DEDUCTIONS CIVIL SERVICE RETIREMENT SYSTEM

To avoid delay in payment: (1) Carefully read and comply with all instructions; (2) Complete application in full; (3) Typewrite or print in ink.

NSN 7540-00-634-4251 Form Approved: OMB No. 3206-0128 Expiration Date 11/30/97

Form with sections for: 1. Name, 2. Date of birth, 3. Social Security Number, 4. Citizenship, 5. Other names, 6. Previous applications, 7. Service history table, 8. Further employment, 9-10. Appointment details, 11. New employment, 12. Location, 13. Tax withholding, 14. Marriage, 15. Divorce.

If you answered "yes" in Item 15, list all living former spouses to whom you were married for at least 9 months and from whom you were divorced on or after May 7, 1985.

Name of Former Spouse	Date of Marriage (month, day, year)	Date of Divorce (month, day, year)

NOTIFICATION TO CURRENT AND FORMER SPOUSES OF YOUR REFUND APPLICATION

The Civil Service Retirement law provides that your retirement contributions may be refunded to you ONLY if you notify the following persons that you are applying for a refund:

- any current spouse (including any person from whom you are legally separated) and
- any former spouse from whom you were divorced on or after May 7, 1985.

You **are not required** to notify a former spouse if you were not married to that person for a total of at least 9 months or if you do not have a total of at least 18 months of civilian service subject to retirement deductions including previously refunded service.

You should provide a separate copy of Standard Form 2802B, *Current/Former Spouse's Notification of Application for Refund of Retirement Deductions*, to (1) your current spouse, if any, and (2) if you have at least 18 months of civilian service subject to retirement deductions, each former spouse listed above. The current or former spouse must sign an SF 2802B and have the signature witnessed by two persons. You cannot be one of the witnesses. You can get extra copies of SF 2802B from your employing office. Attach all signed and witnessed notification forms to your refund application.

The law provides that payment of your refund is subject to the terms of any court order (related to a divorce or legal separation) that expressly relates to any portion of your refund, if the payment of the refund would end the entitlement of a spouse or former spouse to a survivor annuity or a portion of your annuity. A court order cannot bar payment of a refund if you do not have a future Civil Service annuity entitlement.

If your current or former spouse refuses to acknowledge the notification or you are otherwise unable to obtain acknowledgement, OPM is required to validate the acknowledgement process. Upon request, OPM will attempt to send the notification (by certified mail return receipt requested) or you may submit affidavits documenting your attempt to deliver the notice. If you do not know the whereabouts of your current or former spouse, you may request a waiver of the notice requirement.

Notification by OPM will be attempted if you can provide the current mailing address of the current or former spouse. (You may use the box below to give the address.) OPM will not pay you the refund until we receive the signed return receipt. If the notice is undeliverable at the address you give, OPM will not pay your refund unless you subsequently show that the notification requirement should be waived as described below. If you decide you want OPM to make notification, it will cause a 6- to 8-week delay in the payment of your refund.

I have been unable to notify the following current or former spouse. (Enter name and current mailing address, including ZIP code, of the current or former spouse.)

Verification of your attempt to deliver the notice may be documented by affidavits signed by two individuals who witnessed your attempt to personally notify the current or former spouse. The witnesses must attest that they saw you give or try to give (personally) the notification form to your current or former spouse to whom your purpose should have been clear.

Waiver of the notice required may be granted if you do not know the whereabouts of your current or former spouse and you submit with your refund application:

1. A determination by a court or administrative agency empowered to make such determinations that the person is missing; OR
2. Notarized statements from yourself and two other persons (one of whom is unrelated to you) stating that the person's whereabouts are unknown and detailing efforts to locate the person.

Privacy Act Statement

Title 5, U.S. Code, Chapter 83, Civil Service Retirement, authorizes solicitation of this information. The data you furnish will be used to determine your eligibility to receive a refund of retirement deductions. The information may be shared and is subject to verification, via paper, electronic media, or through the use of computer matching programs, with national, state, local or other charitable or social security administrative agencies in order to determine and issue benefits under their programs or to report income for tax purposes. It may also be shared and verified, as noted above, with law enforcement agencies when they are investigating a violation or potential violation of the civil or criminal law. Executive Order 9397 (November 22, 1943) authorizes use of the Social Security Number to distinguish you and people with similar names. Furnishing your Social Security Number, as well as other data, is voluntary, but if you do not do this, OPM may be unable to determine your eligibility to receive a refund of retirement deductions.

Public Burden Statement

We think this form takes an average 45 minutes to complete, including the time for reviewing instructions, getting the needed data, and reviewing the completed form. Send comments regarding our estimate or any other aspect of this form, including suggestions for reducing completion time, to the Office of Management and Budget, Paperwork Reduction Project (3206-0128) Washington D.C. 20503.