

EXHIBIT 15D

SAMPLE NOTICE

THIS OPERATION REQUIRES THE USE OF RESPIRATORY PROTECTION

WORKSITE S.O.P FOR: BLDG. 148, WELDING SHOP

WELDING/GRINDING OPERATIONS - VARIOUS TYPES OF RESPIRATORY PROTECTION ARE AUTHORIZED BUT ALL MUST HAVE DUST/FUME CERTIFICATION.

*NOTE: LOCAL VENTILATION MUST BE UTILIZED AT ALL TIMES REGARDLESS OF THE TYPE OF WELDING PERFORMED.

BELOW ARE THE MINIMUM STANDARD OPERATIONAL PROCEDURES (SOP) FOR THE USE OF RESPIRATORS.

NEGATIVE PRESSURE RESPIRATORS ARE DESIGNED TO REMOVE TOXIC CONTAMINANTS ONLY. THEY ARE NOT TO BE USED IN AREAS WHERE CONCENTRATIONS ARE IMMEDIATELY HAZARDOUS TO LIFE OR HEALTH OR IN ATMOSPHERES CONTAINING LESS THAN 19.5 PERCENT OXYGEN. ALL RESPIRATOR USERS MUST BE FOUND MEDICALLY QUALIFIED, TRAINED, AND FIT-TESTED PRIOR TO UTILIZING A RESPIRATOR, WHETHER DISPOSABLE OR REUSABLE.

1. **SELECTION.** RESPIRATOR SELECTION SHALL BE DETERMINED ON THE BASIS OF TYPE OF WORK PERFORMED; e.g., WELDING, PAINTING, ABRASIVE BLASTING, ETC. THIS DETERMINATION SHALL BE MADE BY AN INDUSTRIAL HYGIENIST OR THE RESPIRATORY PROGRAM MANAGER.
2. **MEDICAL QUALIFICATION.** EACH EMPLOYEE REQUIRED TO WEAR A RESPIRATOR MUST BE MEDICALLY QUALIFIED BEFORE WEARING A RESPIRATOR. MEDICAL QUALIFICATIONS SHALL BE MAINTAINED ON A RECURRING BASIS -- WITH INTERVALS BASED ON EMPLOYEE'S AGE/OCCUPATION.
3. **TRAINING.** EACH RESPIRATOR WEARER SHALL RECEIVE TRAINING IN PROPER SELECTION, SE, AND CARE OF THEIR RESPIRATOR. NO PERSON SHALL USE A RESPIRATOR PRIOR TO TRAINING PROVIDED BY THE PUBLIC SAFETY DEPARTMENT, CODE 17. REFRESHER TRAINING AND FIT-TESTING ARE ALSO REQUIRED ON AN ANNUAL BASIS.
4. **FITTING.** EACH INDIVIDUAL WHO IS REQUIRED TO USE A RESPIRATOR SHALL BE TESTED AT THE TIME OF INITIAL FITTING AND ON AN ANNUAL BASIS THEREAFTER -- UNLESS OTHERWISE ANNOTATED ON THIS S.O.P. TRAINING AND FIT-TEST ARE RECORDED ON EACH EMPLOYEE'S RESPIRATOR QUALIFICATION USER'S CARD. THIS CARD IS ONLY VALID FOR THE CYCLE OF THE FIT-TEST -- SIX MONTHS OR ONE YEAR.

EMPLOYEES WHO ARE AUTHORIZED TO WEAR A RESPIRATOR SHALL PERFORM A NEGATIVE AND POSITIVE PRESSURE FIT-TEST BEFORE ENTERING A CONTAMINATED ATMOSPHERE.

5. **MAINTENANCE**

A. **INSPECTION.** BEFORE EACH USE, ALL RESPIRATORS SHALL BE INSPECTED FOR DEFECTS; e.g., FACE PIECE CONDITION, HEAD BAND ELASTIC, WELL-SEATED INHALATION AND EXHALATION VALVES AND CARTRIDGE CONDITION. IF ANY PROBLEM IS DETECTED, RETURN THE RESPIRATOR TO THE CENTRAL ISSUE FACILITY LOCATED AT THE PUBLIC SAFETY DEPARTMENT, BUILDING. 5.

B. **CLEANING.** EACH REUSABLE RESPIRATOR SHALL BE CLEANED AFTER EACH DAY'S USE.

6. **STORAGE.** RESPIRATORS SHALL BE STORED IN RESEALABLE PLASTIC BAGS TO PROTECT AGAINST DUST, SUNLIGHT, HAZARDOUS CHEMICALS, AND EXTREME TEMPERATURES. (PLASTIC BAGS ARE AVAILABLE FROM THE TOOL CRIB.)

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7. **ADDITIONAL INFORMATION OR ASSISTANCE.** IF REQUIRED ON ANY OF THE ABOVE, CONTACT THE PUBLIC SAFETY OFFICE, EXTENSION 2525.

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